

## Years 3-6 Cooba Camp 2021

30 March 2021

Dear families

The following details relate to an educational camp to Cooba Sport and Education Centre. Attending camp is a powerful enrichment opportunity for all children involved. While staying away from home, children are given the opportunity to strengthen friendships, develop problem-solving and collaboration skills and engage in authentic learning experiences beyond the school community. Camp activities will challenge children to use their communication skills and demonstrate their resilience and persistence. At Margaret Hendry School we recognise camp as part of the core learning program and encourage all children to attend. If you would like to speak with someone regarding your child attending the camp please contact the school.

### Details of the excursion are as follows:

<b>Date:</b>	Monday 1 November – Wednesday 3 November 2021
<b>Time:</b>	Students to arrive at 7:30am Departing 7:45am Monday 1 November Returning approx. 3:30pm Wednesday 3 November
<b>Destination:</b>	Cooba Sport and Education Centre, Berridale, NSW
<b>Cost:</b>	\$326.00 per student ( <i>price is subject to change, dependant on how many children attend</i> ). We acknowledge that some people have deposits from 2020 sitting with us and that this will be deducted from the balance of the amount. Please see Susie in the Front Office for 2020 camp balances.
<b>Travel:</b>	Bus
<b>Clothing and Equipment</b>	Packing list and activity schedule listed in the note
<b>Food arrangements:</b>	Students must bring their own morning tea, lunch and afternoon tea for the first day, dinner will be provided. Second day onwards Cooba will provide breakfasts, lunches and dinners.
<b>Teachers:</b>	Ben White, Charlotte Kewley, Selina Davill, Alex Cleary, Toni Constable, Trung Bui, Anneli Bjoransen, Megan Searson-Patrick, Lynne Corbett, Angela Pound, Learning Support Assistants TBA
<b>Teacher to student ratio:</b>	1:20
<b>Maximum number of students attending</b>	160

**NOTE /MONEY NEEDS TO BE RETURNED BY: Friday week 5 term 3. Notes cannot be accepted after this date.**

**Payment can be made in instalments. Payment in full must be received prior to departure unless a payment plan has been agreed to by the school. If you would like to discuss a payment plan, please do not hesitate to contact the Front Office.**

As this is an optional activity to enrich curriculum outcomes, a payment will be required to cover the costs. If the school is unable to cover the costs, the school may not be able to provide this activity. Individual records of contributions are confidential.

The coordinating teacher is Selina Davill. The staff will be carrying a mobile phone to be used if needed for contact with the group, or for calling assistance in an emergency. The staff will also carry a First Aid Kit.

Unacceptable behaviour will be treated as it is normally treated at school. Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities.

Parents should be aware that staff members are not responsible for injuries or damage to property which may occur on an excursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, wilful or disobedient behaviour. Parents should also be aware that no automatic insurance is provided by the ACT Government in respect of injuries to students, non-enrolled children or yourselves should an injury occur on an excursion. You may wish to consider taking out personal insurance cover for yourself and/or for students and non-enrolled children accompanying the excursion.

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## PERMISSION SLIP – Years 3-6 Cooba Camp 2021

- I have discussed with my child the need for sensible behaviour on this excursion.
- I authorise the school to make arrangements for the welfare of my child (including medical or surgical treatment) in an emergency and I agree to meet the costs associated with any emergency arrangements made by the school. I agree to provide to the school any medical information relevant to this excursion. Free ambulance transportation only applies in the ACT
- I agree that my child will be under the authority of the school for the duration of the excursion.
- I give permission for my child to travel by private car, driven by a staff member or parent, in an emergency.
- I have read the attached information regarding this excursion and understand what it contains.
- I understand that individual records of contributions are confidential.

I (family member) \_\_\_\_\_ hereby give permission for my child

(child's name) \_\_\_\_\_ to attend the Cooba Sport and Education Centre from Monday 1 November – Wednesday 3 November 2021 travelling by bus.

Signed \_\_\_\_\_ Date \_\_\_\_\_

I enclose \$ \_\_\_\_\_ via  Cash  EFTPOS  Quickweb (Visa/Mastercard)  Direct Payment

**Quick Web Payments** – <https://www.education.act.gov.au/Margaret-Hendry-School/payment>

Fee Code: **COOBA21**

### Direct Payment details:

**Account** – Margaret Hendry School **BSB** - 032777 **A/C Number** - 002802

Reference on direct deposit required i.e. **child's name** M. Bloggs **Fee code:** COOBA21

For overnight camps we are required to fill in an Excursion Medical Information and Consent form. Please find the form attached and return it to the school with this permission note.

If your child requires medication whilst on camp, please see our friendly front office team for further information.

If you fill in this form, your personal information and that of your child will be collected and handled by the ACT Education Directorate (EDU) This information is necessary for us to manage student participation in excursions, and support the welfare and safety of your child. If you do not consent to supply us with this information your child will be unable to participate in the excursion. Normally, we will not use or disclose this information for another purpose, without your consent, unless you would reasonably expect us to use or disclose the information for a related purpose. Normally we only share information with school staff and, where necessary, parents or volunteers assisting with the excursion in order to appropriately and effectively manage the excursion. The Directorate has a privacy policy that explains how we handle personal information, including how we handle privacy complaints. The policy is available on the Directorate's website ([www.det.act.gov.au](http://www.det.act.gov.au)) on the About Us page.

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**EXCURSION MEDICAL  
INFORMATION AND CONSENT FORM**

**This form is intended to be used to assist the school in the case of any medical treatment required or medical emergency involving a student on a category C & D excursion, overseas excursion, sports and all outdoor adventure activities. A copy of each student's form must be taken on the excursion.**

The Directorate collects the information contained in this form to provide or arrange first aid and other medical treatments for students. The information collected will be held at your child's school and will be made available to staff of the school and to medical or paramedical staff in the case of an accident or emergency. The information contained in the form is personal information and it will be stored, used and disclosed in accordance with the requirements of the *Privacy Act 1998(Cwth)*. Parents/carers note that in the absence of an Emergency Treatment Plan only standard First Aid should be administered.

**Personal Details**

Student's Name:		Date of Birth:		Sex:	<input type="checkbox"/> M <input type="checkbox"/> F
School:		School Year:		Camp/Excursion:	
Parent/Carer:					
Address:					
Contact Telephone Nos					
Business Hours:		After Hours:		Mobile:	
Other Contact for Emergency:				Telephone No:	
Name of Student's Doctor:				Telephone No:	
Medicare No:		Private Health Fund No:		Membership No:	
Ambulance Fund: NOTE: Parents are responsible for ambulance costs outside the ACT.					
Please tick if your child suffers any of the following:					
<input type="checkbox"/> allergies	<input type="checkbox"/> blood pressure	<input type="checkbox"/> epilepsy	<input type="checkbox"/> hay fever	<input type="checkbox"/> nose bleeds	
<input type="checkbox"/> anaphylaxis	<input type="checkbox"/> diabetes	<input type="checkbox"/> fainting	<input type="checkbox"/> headaches	<input type="checkbox"/> reaction to drugs	
<input type="checkbox"/> asthma	<input type="checkbox"/> eczema	<input type="checkbox"/> fits or blackouts	<input type="checkbox"/> heart condition	<input type="checkbox"/> sight/hearing problems	
<input type="checkbox"/> other (please specify)				<input type="checkbox"/> sunscreen sensitivity	

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If you have ticked any of the boxes above an Emergency Treatment Plan must be provided. Proforma Plans are available from the school. *NB. Without an Emergency Treatment Plan the school can only provide first aid treatment.*

Date of last tetanus injection:	
Has the student suffered from any acute illness or injury or been treated by a medical practitioner for an illness or injury during the last 4 weeks?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If YES, please state nature of illness/injury and obtain a report from the doctor that the student is fit to undertake the camp/excursion	
Is the student presently taking any medication?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If YES, please state name of medication, dosage, etc. (Please note: The teacher in charge must be informed about the management of any medication prior to leaving on an excursion. Arrangements need to be agreed on the transport, storage and administration of medication. In all cases medication must be labelled with the students name, dosage and frequency of administration.):	
I consent to my child receiving paracetamol for temporary pain relief?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Are you aware of any physical or psychological limitations of your child? Please give details.	
Is there any other information which you believe may help us to provide the best possible care?	

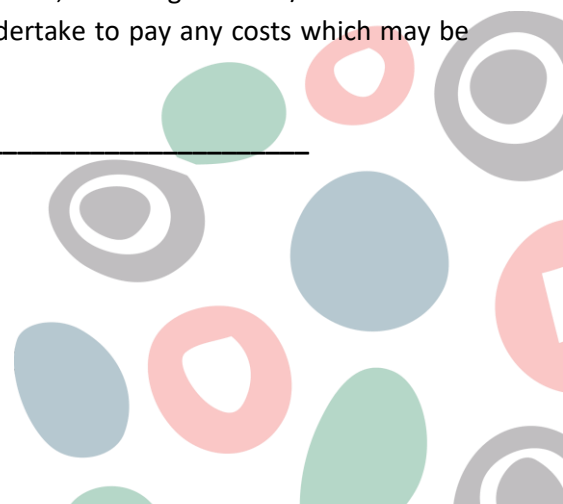
**Consent to medical attention:** In the case of my child requiring medical treatment or in the case of a medical emergency, I consent to the school providing first aid or treatment as outlined in an emergency treatment plan and I further authorise the school, where it is impracticable to communicate with me, to arrange for him/her to receive such medical or surgical treatment as may be deemed necessary. I also undertake to pay any costs which may be incurred for the medical treatment, ambulance transport and drugs.

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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## Indicative Itinerary

### Monday 1st November 2021

<b>7:30am</b>	Arrive at school for a 7.45am departure for Cooba Sport & Education Centre, Berridale
	Comfort stops and breaks as required en-route
	(Morning Tea – students to bring own)
<b>11.00am</b>	Arrive Cooba Sport & Education Centre, School Talk, Settle In
	X Activity groups participating in selected activities
<b>11:15am</b>	Assemble for Outdoor Pursuits Day
<b>11:30am</b>	ACTIVITY SESSION 1
<b>1:30pm</b>	Lunch (students to bring own)
<b>2:00pm</b>	ACTIVITY SESSION 2
<b>4:00pm</b>	Afternoon Tea (students to bring own)
<b>TBA</b>	Dinner
<b>8:30pm</b>	Night Activities

### Tuesday 2nd November 2021

<b>TBA</b>	<b>Breakfast</b>
<b>8:45am</b>	Assemble for Outdoor Pursuits Day
<b>9:00am</b>	ACTIVITY SESSION 3
<b>11.00am</b>	Morning Tea
<b>11:15am</b>	ACTIVITY SESSION 4
<b>1:15pm</b>	Lunch
<b>2:00pm</b>	GROUP ACTIVITY
<b>4:00pm</b>	Afternoon tea

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<b>4:15pm</b>	Rest & Relaxation
<b>TBA</b>	Dinner
<b>8:30pm</b>	Night Activities

**Wednesday 3rd November 2021**

<b>TBA</b>	Pack up and tidy rooms
<b>TBA</b>	Breakfast
<b>8:45am</b>	Assemble for Outdoor Pursuits Day
<b>9:00am</b>	ACTIVITY SESSION 5
<b>10:30am</b>	Morning Tea
<b>10:45am</b>	ACTIVITY SESSION 6
<b>12:30pm</b>	Lunch
<b>1:15pm</b>	Depart for school
<b>3:00pm</b>	Approx. arrival at school



## What To Pack

Ensure your child has enough sets of clothes for the number of days away plus an extra set if one gets wet. Include the appropriate clothing for the activities being undertaken. It is a good chance they will get dirty. Most clothing is common sense but be sure to include the following for ALL activities and **ensure that all items are clearly labelled with your child's name:**

### Clothing

- Underwear
- Socks
- Shirts (short sleeve and long sleeve)
- Singlets (to layer up if it is cold)
- Long pants
- Shorts
- Jumpers/jackets
- Socks
- Sports shoes (at least 2 pairs in case one gets wet – ensure they are comfortable!)
- Waterproof/windproof jacket
- Swimmers (if swimming or completing the assault course)
- Hat and/or beanie (dependant on the weather)
- 2 plastic bags (1 for dirty clothes and 1 for dirty or wet clothes)

### Toiletries

- Toothbrush
- Toothpaste
- Shampoo and conditioner
- Deodorant
- Soap
- Hand sanitiser
- Sunscreen (SPF 30+ or above)
- Lip balm (if required)

### Bedding

- A sleeping bag or 2 sheets to sleep on
- Pillow
- Bath towel
- Beach towel

### Other items

- A water bottle that does not leak
- Sunglasses
- Any personal and valuable items are bought at students own risk.

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